



प्रधान मुख्या आयकर आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
आंध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana,
१०थ फ्लोर, इनकम टैक्स टावर्स/10TH Floor, Income Tax Towers,
एसी गार्ड्स, हैदराबाद /AC Guards, Hyderabad – 500 004,
Tel. /Fax No. 040 – 23425474/23241427/23240403.

फा. नं. प्र. मु. आ. आ./स्था./19(14)/2020-21
F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक. 28.10.2020.
Dated: 28.10.2020.

ज्ञापन/MEMORANDUM

Establishment - I.T Department, Hyderabad – “**Refresher Course for Office Superintendents**” – Ten days from **02.11.2020 & 13.11.2020** – **ONLINE** - Nomination of candidates – Regarding.

अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त **आन लाइन** कोर्स के लिये 02 कार्य दिवस के लिए 02.11.2020 & 13.11.2020 (**10 कार्य दिवसों**) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held on **02.11.2020 & 13.11.2020 (10 working days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS TEAMS(Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Vishakapatnam. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day.** The officials whose Email IDs/Mobile Nos are not displayed in the annexure shall contact the officials of MSTU, Visakhapatnam; Smt. Saritha S Pennam, ITI (8985971808) and Sri Satyendra Manohar, OS (8985971626) for link and credentials to attend online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

B. Srinivas
28/10/2020

(बी. श्रीनिवास राव)/(B. SRINIVASA RAO)

आयकर उप आयुक्त (मुख्यालय) (प्रशा)
Dy. Commissioner of Income Tax (H.Qrs) (Admn.)
प्रधान मुख्या आयकर आयुक्त का कार्यालय, हैदराबाद
O/o.the Pr.CCIT, AP&TS, Hyderabad

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned.
3. The ITO (MSTU), Visakhapatnam.

ANNEXURE

NOMINATION OF OFFICIALS FOR ONLINE TRAINING OF "REFRESHER COURSE FOR OFFICE SUPERINTENDENTS" FOR 10 DAYS
FROM 02.11.2020 TO 13.11.2020

EMP. NO	NAME OF THE OFFICIAL	RANK	OFFICE IN WHICH WORKING	STATION	MOB. NO.	EMAIL ID
155706	BRAHMANANDA KUMAR V	OS	IT OFFICE, BHIMAVARAM	BHIMAVARAM	8985971566	BRAHMANANDAKUMAR.V@INCOMETAX.GOV.IN
159939	PARAMESWARA RAO YEKKALA	OS	IT OFFICE, ELURU	ELURU	8985971667	PARAMESWAR.RAO.Y@INCOMETAX.GOV.IN
167626	K SATYANARAYANA MURTHY	OS	ADCIT, KAKINADA	KAKINADA	8985971323	
167548	NALLALA VEERA BABU	OS	ADCIT, KAKINADA	KAKINADA	8985970442	VEERABABU.NALLALA@INCOMETAX.GOV.IN
117512	SATYANARAYANA P V	OS	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	8985971423	SPINIPEY@GMAIL.COM
163140	KAVILLA VENU GOPAL	OS	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	8985972341	KAVILLAVENUGOPAL@INCOMETAX.GOV.IN
168665	KALYAN BHASURU	OS	ADCIT(ReAC)(AU)-1(1), VISAKHAPATNAM	RAJAHMUNDRY	8985972280	KALYAN.BHASURU@INCOMETAX.GOV.IN
159687	MANIBABU CHELLURI	OS	IT OFFICE, TUNI	TUNI	8985971595	MANI.B.CHELLURI@INCOMETAX.GOV.IN
159383	PRAKASH RAO AVVS	OS	ADCIT(ReAC)(AU)-1(1), VISAKHAPATNAM	VISAKHAPATNAM	8985971703	VEERAVENKATA.S.AMMINA@INCOMETAX.GOV.IN
159060	PRIYA RANJAN	OS	ADCIT(ReAC)(AU)-1(2), VISAKHAPATNAM	VISAKHAPATNAM	8985971548	RANJAN.PRIYA@INCOMETAX.GOV.IN
167120	A ARCHANA	OS	ADCIT(ReAC)(AU)-1(3), VISAKHAPATNAM	VISAKHAPATNAM	8985972399	ARCHANA.ANGAJALA@INCOMETAX.GOV.IN
159075	VENKATESWARA RAO PULI	OS	ADCIT(ReAC)(AU)-1(4), VISAKHAPATNAM	VISAKHAPATNAM	8985971714	VENKATESWARARAO.PULI@INCOMETAX.GOV.IN
160418	SRI HARSHA D	OS	ADCIT, CENRAL RNG, VISAKHAPATNAM	VISAKHAPATNAM	8985971717	SRI.H.D@INCOMETAX.GOV.IN
172141	RAJENDRA PRASAD DARAPU	OS	ADCIT, TDS RNG, VISAKHAPATNAM	VISAKHAPATNAM	8985972248	RAJENDRA.P.DARAPU@INCOMETAX.GOV.IN
159408	KAILASH CHANDRA SAHU	OS	CCIT(ReAC), VISAKHAPATNAM	VISAKHAPATNAM	8985971608	KAILASH.CHANDRA.S@INCOMETAX.GOV.IN
159554	KALI KUMAR SAHU	OS	DCIT(IT), VISAKHAPATNAM	VISAKHAPATNAM	8985971555	KALI.K.SAHU@INCOMETAX.GOV.IN
166351	NADIMINTI SRIDHAR KARTHIK	OS	ITO(I&CI), VISAKHAPATNAM	VISAKHAPATNAM	8985970914	SRIDHAR.KARTHIK.N@INCOMETAX.GOV.IN
160111	CHAKRADHARA RAO J	OS	PRCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8985971710	CHAKRADHARA.R.JAGALINKI@INCOMETAX.GOV.IN
171131	MOHAN TALLA	OS	PRCIT-1, VISAKHAPATNAM	VISAKHAPATNAM	8985970504	MOHAN.TALLA@INCOMETAX.GOV.IN
158384	SRIKANTI ACHARYA	OS	IT OFFICE, VIZIANAGARAM	VIZIANAGARAM	8985972327	SRIKANTIACHARYA@GMAIL.COM

B. diinash
28/11/2020